

Jira Migration to Cloud

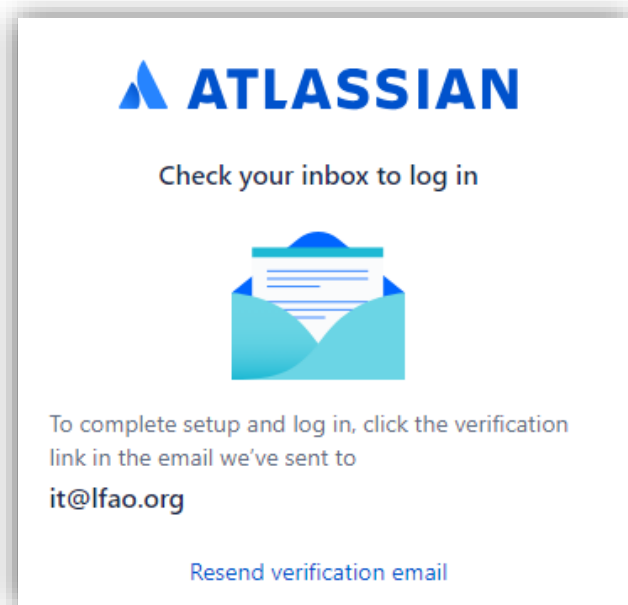
URL for Employers: <https://lfao.atlassian.net/servicedesk/customer/portals>

1. When you first log in, enter your email address, click Next. You will receive an email invite to verify your email for Atlassian Jira

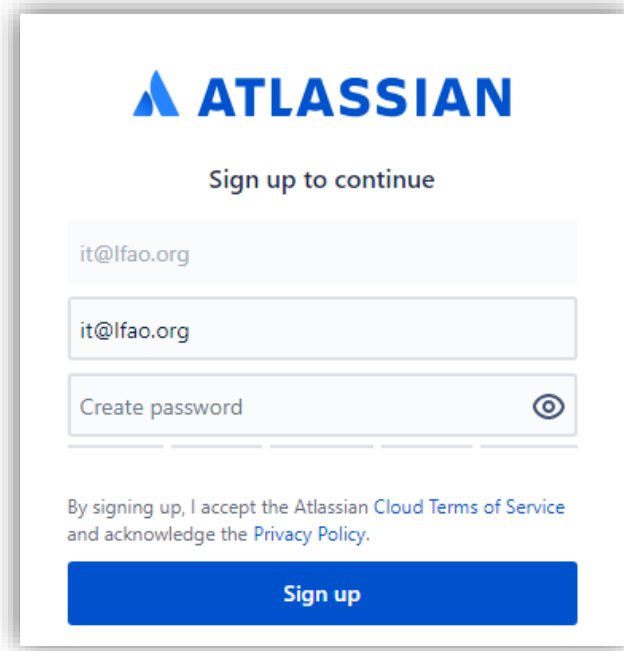
Enter your email to log in or sign up

Email address

Next

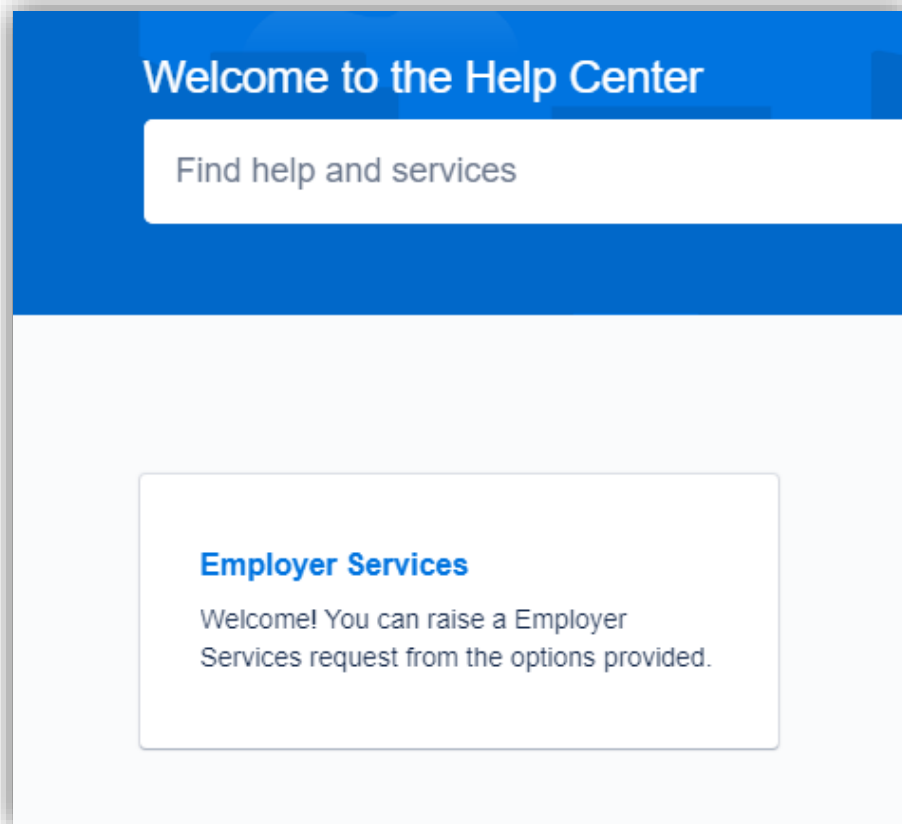


2. The link within the email will take you to a page where you will enter your email and create a password. Then Sign up. (You may have to Go through Captcha)



The screenshot shows the Atlassian sign-up page. At the top is the Atlassian logo. Below it is the text "Sign up to continue". There are three input fields: the first contains "it@lfao.org", the second also contains "it@lfao.org", and the third is labeled "Create password" with a visibility icon. Below the fields is a line of text: "By signing up, I accept the Atlassian Cloud Terms of Service and acknowledge the Privacy Policy." At the bottom is a blue "Sign up" button.

3. On the Welcome screen, Select Employer Services



The screenshot shows the Atlassian Help Center Welcome screen. The top section has a blue background with the text "Welcome to the Help Center" and "Find help and services" in a white box. Below this is a white box with the text "Employer Services" in blue, followed by "Welcome! You can raise a Employer Services request from the options provided."