

EMPLOYER XG

The Employer Web Portal

The Fastest Solution for Employer Remittance

Submit your Remittance information easily and securely via the Internet

- Tired of filling out paper employer contribution reports every month?
- Would you like the convenience of reporting benefits to the Trust Fund via internet?
- Would you like to be able to pay your contributions electronically? By check?
- It's totally up to you.
- Let the computer do the calculation for you.

SAVE TIME & MONEY

*Load payroll files, reports or start anew.
Easily edit data as soon as its entered.
See what you owe instantly.
Control when you submit and pay.*

FLEXIBLE & CONVENIENT

*Only an internet connection is needed.
You decided remittance and payment date.
No cumbersome calculations required.
Initial sign-up takes less than 1 minute.*

SAFE & SECURE

*Safeguarding your information is our first priority.
Use these services with confidence, anywhere, anytime.
Security practices are available for your review.*

For more information or to enroll in
Employer XG, please visit our website:
www.norcalaborers.org

Employer Services:
707-864-2800 ext 267 or 269

Technical support
707-864-2800 ext 227

Employer Portal is a secured internet website, which allows you to enter your information into an easy template form. Once the information is entered (name, social security number and hours worked) the system will automatically calculate the amount due. When you are ready to finalize the report, you have the option of paying by check, or direct deposit. It's easy. Once the report has been generated, it will remain in your online history for future access. All you need is a PC and the internet and you're good to go.

Merger of Hod Carriers Money Purchase & Vacation Plans

Effective February 1st 2017 the Hod Carriers Vacation Plan merged with Laborers Vacation Plan and Hod Carriers Money Purchase Plan (MPP) merged with Laborers Annuity Plan. The address where you send reporting forms has also changed. Reports and payments should be sent to: **Laborers/Hod Carriers Trust Funds - P.O. Box 882913 - San Francisco, CA 94188-2913**

You will see some minor changes on your contribution reporting form as some of the fund names will change. (Rates will remain the same). Please see the changes below:

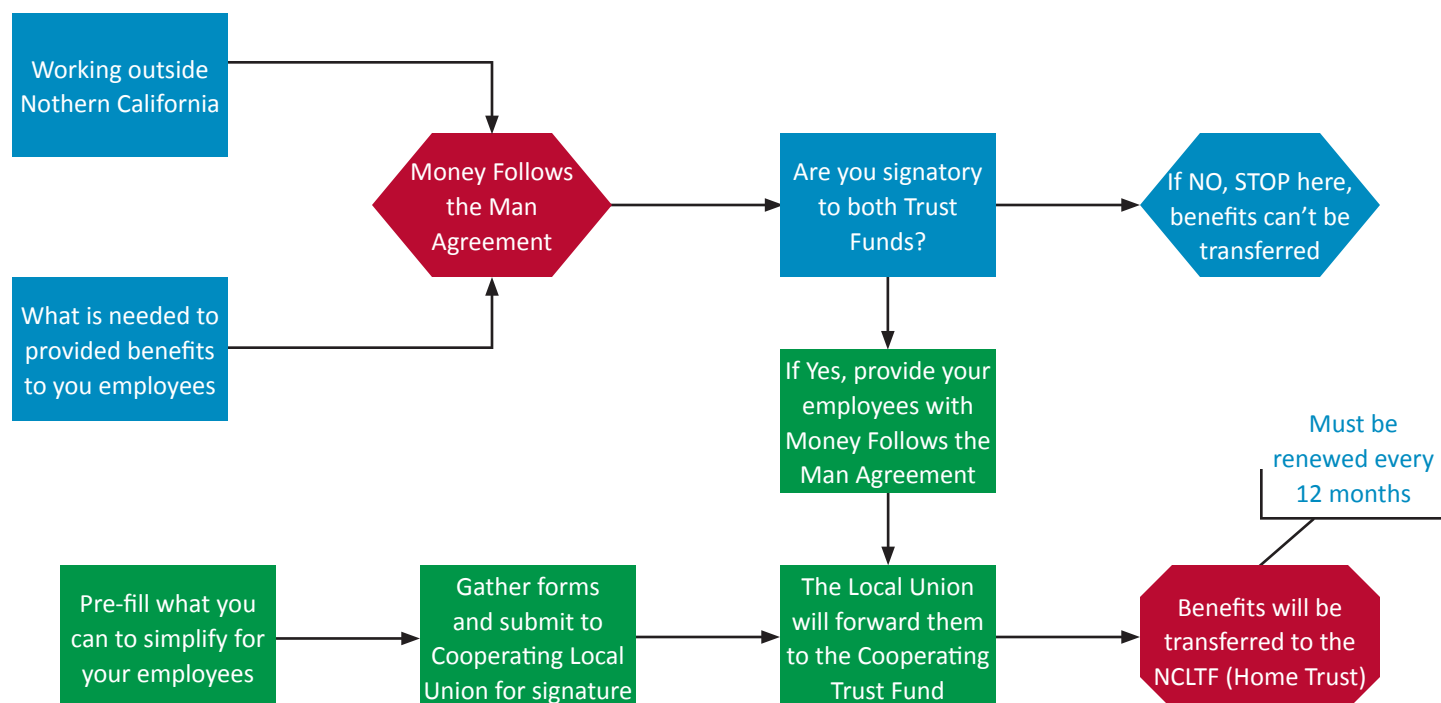
Current Contribution Form	
FUND	FUND NAME
LHW	LAB HEALTH/WELFARE
HPENE or HPENW	HOD PENSION EAST or WEST
HMPP	HOD MONEY PURCHASE PLAN
HTRN	HOD TRAINING
HVAC	HOD VACATION FUND

New Contribution Form	
FUND	FUND NAME
NO CHANGE	NO CHANGE
NO CHANGE	NO CHANGE
LANN	LAB ANNUITY
LTRN	LAB TRAINING
LVAC	LAB VACATION

Money Follows the Man Agreement

As a signatory employer to a collective bargaining agreement in Northern California you are required to report and pay contributions to the Northern California Laborers Trust Funds for all work performed in the Northern California jurisdiction, which term means that portion of the state of California above the Northern boundary of Kern County, the Northern boundary of San Luis Obispo County, and the Westerly boundaries of Inyo and Mono Counties, regardless of where the employees home Trust Funds are located. If your employees home Trust Funds are outside of Northern California they may request a "Money Follows the Man Agreement."

This process is outlined below:



Completing a Contribution Report Form

DO

Use the Contribution Report Form mailed to you,
Submit the contribution report if you have NO hires for the month,
Inactivate your account if you no longer employ laborers,
Write the laborers' social security number clearly,
Verify that the contribution columns are added accurately,
Mail your contribution report and payment to the BANK.
Report adjustments for prior months on a separate sheet and send it to the Trust Fund Office.

DO NOT

Copy a previous report to use as it has a unique number that can only be submitted once. If you need to report additional hours for a previous period or need a supplemental report, contact the Trust Fund Office.

Create your own report for submission- rather use the one sent to you by the Trust Fund as it has a unique identifying number.

Send your payment to the Fund Office by certified mail as it will delay the payment process.

Trust Fund Mailing Calendar

Discrepancy and Liquidated Damages Statements
10th- 12th of each month

Employer Reporting Forms
23rd- 25th of each month

Delinquency Notices
22nd- 25th of each month