



Employer' DcfHJ'v3 Guide to Updates


February 11, 2019


Introduction

- ✧ EmployerXG v3 has many improved features, including easier options for employers to make multiple payments in one transaction






Home Page

Submitted Remittances panel replaces the Upload Progress panel

Home History Employer Profile Personal Profile 

Group: 213-LOCAL 213 EMPLOYER 213 

Your Remittances Due

Ref No	Due Date	Status	Past Due	Employer Number	Description	Work Period
<input type="checkbox"/> F56081	02/15/2017	Scheduled	!	213	BASIC - BASIC - BASIC CONTRACT	201701 01/01/201...
<input type="checkbox"/> F56083	04/15/2017	In Cart	!	213	BASIC - BASIC - BASIC CONTRACT	201703 03/01/201...
<input type="checkbox"/> F56082	03/15/2017	In Cart	!	213	BASIC - BASIC - BASIC CONTRACT	201702 02/01/201...
<input type="checkbox"/> F63948	04/17/2017	Saved For Later	!	213	BATCH-NEW - BASIC - BASIC CONT...	201703 03/01/201...
<input type="checkbox"/> F63947	03/15/2017	Due	!	213	BATCH-NEW - BASIC - BASIC CONT...	201702 02/01/201...
<input type="checkbox"/> F63946	02/15/2017	Due	!	213	BATCH-NEW - BASIC - BASIC CONT...	201701 01/01/201...
<input type="checkbox"/> F63945	01/17/2017	Due	!	213	BATCH-NEW - BASIC - BASIC CONT...	201612 12/01/201...

Submitted Remittances (For full listing see History.)

Reference No	Group Cod	Work Period	Received Date
F48554	213	201606 06/01...	03/03/2017

News & Information

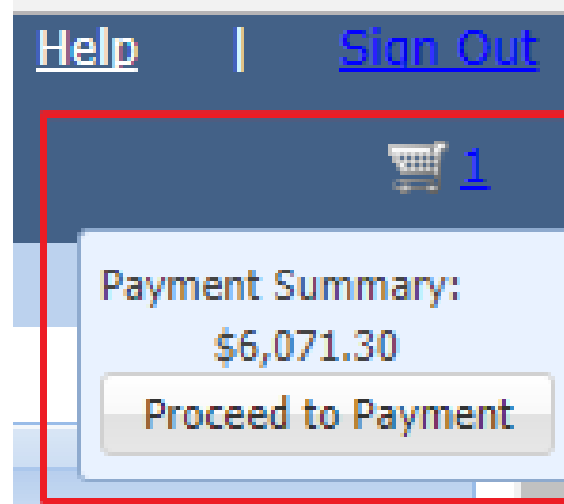
Home Page

Your Remittances Due grid now includes the reference number and several new statuses

Your Remittances Due							
Ref No	Due Date	Status	Past Due	Description	Work Period		
<input type="checkbox"/> B71444	07/15/2017	In Cart	!	8141-SCMLA - SD BUILD - AUDUBON ELEMENTARY SCHOOL	201706 06/01/2017 - 06/30/2017		
<input type="checkbox"/> B71454	08/15/2017	Saved For Later		8141-SCMLA - SD BUILD - TAFT MIDDLE SCHOOL	201707 07/01/2017 - 07/31/2017		
<input type="checkbox"/> B71445	08/15/2017	In Progress		8141-SCMLA - SD BUILD - AUDUBON ELEMENTARY SCHOOL	201707 07/01/2017 - 07/31/2017		
<input type="checkbox"/> B71462	08/15/2017	Due		8141-SCMLA - SD BUILD - FAB AND DES LAB AT UNI CTY H.S	201707 07/01/2017 - 07/31/2017		
<input type="checkbox"/> B71469	08/15/2017	Due		8141-SCMLA - SD BUILD - MONROE CLARK MIDDLE SCHOOL	201707 07/01/2017 - 07/31/2017		

Home Page

New Cart icon in upper right hand corner



Home Page

Process multiple “No Work” remittances at one time

The screenshot displays the 'Your Remittances Due' section of the basys web application. The interface includes a navigation bar with 'Home', 'History', 'Employer Profile', and 'Personal Profile' tabs. The current user is identified as 'EMPLOYER 213' under the group 'WISCONSIN SHEET METAL'. The table lists several due remittances, with the first four rows (F59554, F59553, F59552, F59551) selected. A 'No Work' button is visible above the table, and a confirmation dialog box is open, asking if the user wants to submit a no work report for the 4 selected remittances.

Ref No	Due Date	Status	Past Due	Employer Number	Description	Work Period
<input checked="" type="checkbox"/>	F59554	05/22/2017	Due	!	213	WSM - WSM 003512 - 003512_WSM - 0... 201704 04/01/2017...
<input checked="" type="checkbox"/>	F59553	04/20/2017	Due	!	213	WSM - WSM 003512 - 003512_WSM - 0... 201703 03/01/2017...
<input checked="" type="checkbox"/>	F59552	03/20/2017	Due			
<input checked="" type="checkbox"/>	F59551	02/20/2017	Due			
<input type="checkbox"/>	F59550	01/20/2017	Due			
<input type="checkbox"/>	F59549	12/20/2016	Due			
<input type="checkbox"/>	F59548	11/21/2016	Due			
<input type="checkbox"/>	F59547	10/20/2016	Due			

No Work To Report
You have selected 4 due remittance(s). Would you like to submit a no work report for each?
Yes No

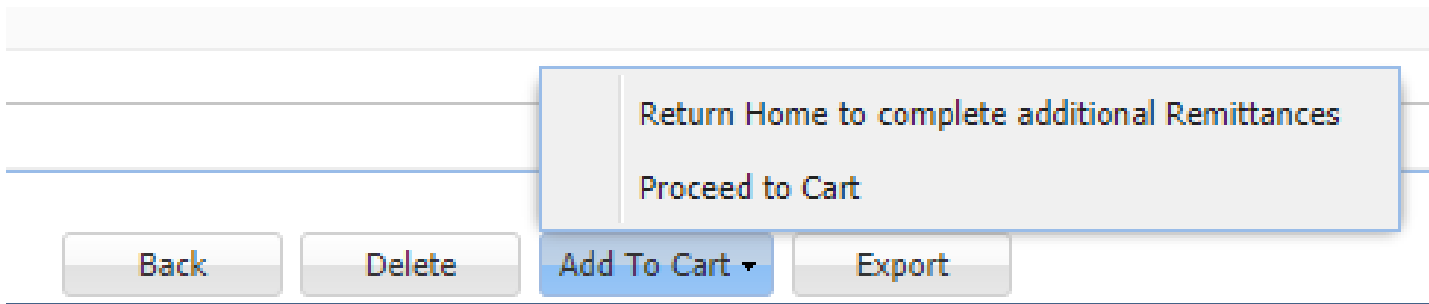
History Page

Displays both Processed and Submitted remittances

Remittance Summary									
Year: 2017								Confirmation	Employees
Reference Number	Description	Work Period	Received Date	Total Amount Paid	User Name	Status			
B71444	8141-SCMLA - SD BUILD - AUDUBON ELEMENTARY SCH...	201706 06/01/2017 - 06/30/2017	07/26/2017	\$6,071.30	basystester	Submitted			
B71452	8141-SCMLA - SD BUILD - TAFT MIDDLE SCHOOL	201705 05/01/2017 - 05/31/2017	07/14/2017	\$0.00	basystester	Processed			
B71466	8141-SCMLA - SD BUILD - MONROE CLARK MIDDLE SCH...	201704 04/01/2017 - 04/30/2017	07/14/2017	\$12,036.80	basystester	Processed			

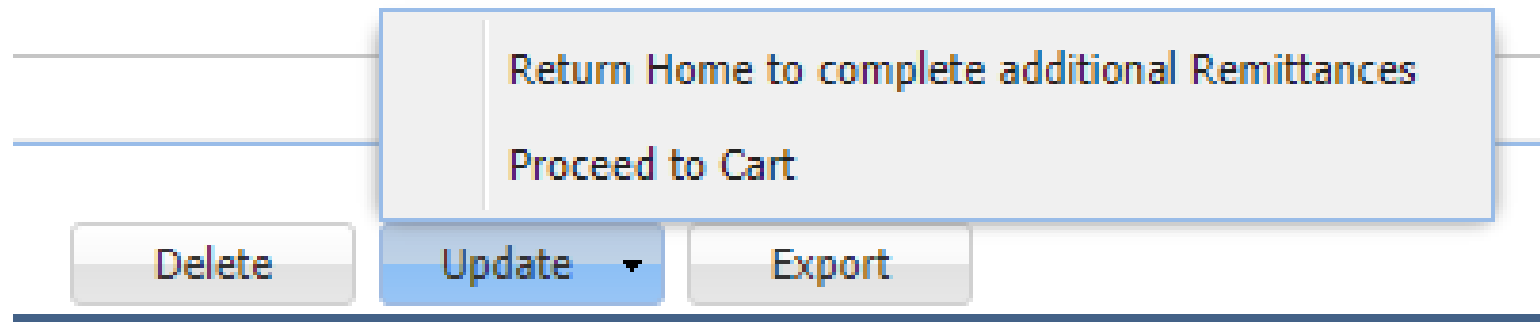
Employee Details Page

“Add to Cart” button has replaced the “Pay” button



Employee Details Page

“Update” button available when editing remittance



Employee Details Page

Totals have been added to the Remittance Summary panel

Remittance Summary	
Summary by:	Fund
Fund	Amount Due
BILLABLE HOURS WORKED	\$4,068.00
PROBATIONARY HOURS FUND	\$0.00
VACATION HOURS FUND	\$0.00
401K FUND	\$0.00
POLITICAL ACTION FUND	\$10.00
Totals:	\$4,078.00

Cart (Payment Screen)

Pay multiple remittances at once

Group: 213-LOCAL 213

Home | History | Employer Profile | Personal Profile

Expanded view

Remittances In Cart

Payment Date: 05/30/2017 | Select All Due | Select All Due + Damages | Collapse All

Reference Number	Work Period	Description	Employer Number	Due Date	Payment Amount
F56082	201702 02/01/2017 - 02/28/2017	BASIC - BASIC - BASIC...	213	03/15/2017	DUE \$2,026.37
<input checked="" type="radio"/> Due		\$2,026.37			
<input type="radio"/> Due + Damages		\$4,082.19			
<input type="radio"/> Other		\$2,026.37	Edit		
Edit Review Save Remove					
F56083	201703 03/01/2017 - 03/31/2017	BASIC - BASIC - BASIC...	213	04/15/2017	DUE \$2,026.37
<input checked="" type="radio"/> Due		\$2,026.37			
<input type="radio"/> Due + Damages		\$3,445.78			
<input type="radio"/> Other		\$3,303.99	Edit		
Edit Review Save Remove					

Cart

Configuration determines the default view of Expanded or Collapsed

Group: 213-LOCAL 213

Home History Employer Profile Personal Profile Collapsed view

Remittances In Cart

Payment Date: 05/30/2017 Select All Due Select All Due + Damages Expand All

	Reference Number	Work Period	Description	Employer Number	Due Date	Payment Amount
+	F56082	201702 02/01/2017 - 02/28/2017	BASIC - BASIC - BASIC...	213	03/15/2017	OTHER \$2,026.37
+	F56083	201703 03/01/2017 - 03/31/2017	BASIC - BASIC - BASIC...	213	04/15/2017	DUE \$2,026.37

Cart

Save multiple remittances for payment later

Remittances Saved For Later						
Expand All						
	Reference Number	Work Period	Description	Employer Number	Due Date	Payment Amount
<input type="checkbox"/>	B71462	201707 07/01/2017 - 07/31/2017	8141-SCMLA - SD BUI...	957647	08/15/2017	DUE \$2,737.60
	<input checked="" type="radio"/> Due	<input type="text" value="\$2,737.60"/>			Edit	Review Cart
<input type="checkbox"/>	B71469	201707 07/01/2017 - 07/31/2017	8141-SCMLA - SD BUI...	957647	08/15/2017	DUE \$3,764.20

Displaying remittances in saved for later 1 – 2 of 2

Cart

Can choose payment option for entire Cart

Remittances In Cart						
Payment Date:	<input type="text" value="07/26/2017"/>	<input checked="" type="radio"/> Select All Due	<input type="radio"/> Select All Due + Damages	Collapse All		
Reference Number	Work Period	Description	Employer Number	Due Date	Payment Amount	
<input checked="" type="checkbox"/> B71445	201707 07/01/2017 - 07/31/2017	8141-SCMLA - SD BUI...	957647	08/15/2017	DUE \$2,566.50	
<input checked="" type="radio"/> Due	<input type="text" value="\$2,566.50"/>					Edit Review Save Remove
<input checked="" type="checkbox"/> B71454	201707 07/01/2017 - 07/31/2017	8141-SCMLA - SD BUI...	957647	08/15/2017	DUE \$2,737.60	
<input checked="" type="radio"/> Due	<input type="text" value="\$2,737.60"/>					Edit Review Save Remove

Cart

Payment Summary for all in Cart

Payment Summary			\$5,304.10
Payment Date :	07/26/2017		
Reference Num...	Work Period	Payroll Dates	Payment ...
B71445	201707	07/01/2017 - 07/...	\$2,566.50
B71454	201707	07/01/2017 - 07/...	\$2,737.60
Payment Method:*	<input type="text" value="Check"/>		
Summary :	\$5,304.10		
<input type="button" value="Apply Payment"/>			

Cart

Payment confirmation shows totals for cart

Payment Confirmation

Remittance Count:	2
Remittance Amount Due:	\$4,052.74
Damage Amount Due:	\$3,475.23
Total Amount Due:	\$6,108.56
Total Amount Paid:	\$4,052.74
Payment Date:	05/30/2017
Payment Method:	BANKNAME: *****3213

Press OK to confirm payment or Cancel to review your work.
After confirming you will be able to print a detailed payment receipt from the History tab.

Cart

- ✧ Single Payment processed email
- ✧ Single Payment scheduled email
- ✧ Editing a scheduled remittance creates new email

....and finally....

✧ No changes to Employer Profile, Personal Profile and File Upload